

# SCRIPTKAI PRIVACY POLICY

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**Last Updated: February 16, 2026**

ScriptKai, owned and operated by Kaiden Creagh ("we," "us," or "our"), is committed to protecting your privacy. This Privacy Policy explains how we collect, use, disclose, and safeguard your information when you use our script breakdown service (the "Service").

**By using the Service, you agree to the collection and use of information in accordance with this Privacy Policy. If you do not agree with our policies and practices, do not use the Service.**

## 1. INFORMATION WE COLLECT

### 1.1 Information You Provide to Us:

- Account Information: Name, email address, password, billing information, and payment details;
- Content: Scripts, screenplays, and other documents you upload to the Service;
- Communications: Messages, feedback, or support requests you send to us;
- Profile Information: Any optional information you choose to provide in your user profile;

### 1.2 Information Automatically Collected:

- Usage Data: Information about how you use the Service, including scripts processed, features used, and time spent on the platform;
- Device Information: IP address, browser type, operating system, device identifiers, and mobile network information;
- Log Data: Server logs, error reports, and diagnostic information;
- Cookies and Tracking Technologies: Information collected through cookies, web beacons, and similar technologies (see Section 7);

### 1.3 Information from Third Parties:

- Payment Processors: Information necessary to process payments (we do not store full credit card numbers);
- Analytics Providers: Aggregated usage statistics and performance metrics;

## 2. HOW WE USE YOUR INFORMATION

We use the information we collect to:

- Provide, maintain, and improve the Service;
- Process your scripts and generate breakdown reports;
- Process payments and manage your subscription;
- Communicate with you about your account, updates, and support;
- Personalize your experience and remember your preferences;
- Monitor and analyze usage patterns to improve our AI models and algorithms;
- Detect, prevent, and address technical issues, fraud, and security threats;
- Comply with legal obligations and enforce our Terms of Service;
- Send you marketing communications (with your consent, where required);
- Conduct research and development to improve our Service;

### **3. LEGAL BASIS FOR PROCESSING**

We process your personal information based on the following legal grounds:

- **Contractual Necessity:** To perform our contract with you (Terms of Service) and provide the Service;
- **Legitimate Interests:** To improve our Service, prevent fraud, and ensure security;
- **Consent:** Where you have given explicit consent for specific processing activities;
- **Legal Obligations:** To comply with applicable laws and regulations;

### **4. HOW WE SHARE YOUR INFORMATION**

We do not sell, rent, or trade your personal information. We may share your information with:

- **Service Providers:** Third-party vendors who assist us in operating the Service (e.g., hosting providers, payment processors, analytics services). These providers are contractually obligated to protect your information and use it only for specified purposes;
- **Business Transfers:** In connection with a merger, acquisition, reorganization, or sale of assets, your information may be transferred to the acquiring entity;
- **Legal Requirements:** When required by law, court order, or governmental authority, or to protect our rights, property, or safety;
- **With Your Consent:** When you explicitly authorize us to share your information with third parties;

We do NOT share your uploaded scripts or Content with third parties except as necessary to provide the Service (e.g., cloud storage providers) or as required by law.

### **5. DATA RETENTION**

We retain your information for as long as necessary to provide the Service and fulfill the purposes described in this Privacy Policy. Specifically:

- Account Information: Retained while your account is active and for a reasonable period after account closure as necessary for legal compliance, dispute resolution, and fraud prevention;
- Content (Scripts): Retained while your account is active. You may delete Content at any time. After account closure, Content is deleted within 90 days unless retention is required by law;
- Usage Data: Retained for up to 24 months for analytics and improvement purposes, then aggregated or deleted;
- Financial Records: Retained for 7 years as required by tax and accounting regulations;

## **6. DATA SECURITY**

We implement appropriate technical and organizational measures to protect your information, including:

- Encryption: Data is encrypted in transit using TLS/SSL and at rest using industry-standard encryption;
- Access Controls: Strict access controls limit who can access your information;
- Regular Security Audits: We conduct regular security assessments and vulnerability testing;
- Secure Infrastructure: Our infrastructure is hosted with reputable cloud providers with robust security practices;
- Employee Training: Our team is trained on data protection and security best practices;

However, no method of transmission over the internet or electronic storage is 100% secure. While we strive to protect your information, we cannot guarantee absolute security.

## **7. COOKIES AND TRACKING TECHNOLOGIES**

We use cookies and similar tracking technologies to:

- Essential Cookies: Necessary for the Service to function (e.g., session management, authentication);
- Analytics Cookies: Help us understand how you use the Service to improve performance and features;
- Preference Cookies: Remember your settings and preferences;

You can control cookies through your browser settings. However, disabling certain cookies may affect the functionality of the Service.

## **8. YOUR PRIVACY RIGHTS**

Depending on your location, you may have the following rights:

- Access: Request a copy of the personal information we hold about you;
- Correction: Request correction of inaccurate or incomplete information;
- Deletion: Request deletion of your personal information (subject to legal retention requirements);
- Data Portability: Request a copy of your data in a structured, machine-readable format;
- Objection: Object to certain processing activities, including marketing communications;
- Restriction: Request restriction of processing in certain circumstances;
- Withdrawal of Consent: Withdraw consent for processing based on consent (does not affect lawfulness of prior processing);

To exercise these rights, contact us at [support@scriptkai.com](mailto:support@scriptkai.com). We will respond to your request within 30 days (or as required by applicable law).

## **9. INTERNATIONAL DATA TRANSFERS**

Your information may be transferred to and processed in countries other than your country of residence. We ensure appropriate safeguards are in place to protect your information in accordance with this Privacy Policy and applicable data protection laws.

## **10. CHILDREN'S PRIVACY**

The Service is not intended for individuals under the age of 18. We do not knowingly collect personal information from children. If we become aware that we have collected information from a child without parental consent, we will delete it promptly. If you believe we have collected information from a child, contact us immediately.

## **11. THIRD-PARTY LINKS**

The Service may contain links to third-party websites or services. We are not responsible for the privacy practices of these third parties. We encourage you to review their privacy policies.

## **12. DO NOT TRACK SIGNALS**

We do not currently respond to "Do Not Track" signals from browsers. We will continue to monitor developments in this area.

## **13. CALIFORNIA PRIVACY RIGHTS (CCPA/CPRA)**

If you are a California resident, you have additional rights under the California Consumer Privacy Act (CCPA) and California Privacy Rights Act (CPRA):

- Right to Know: Request disclosure of the categories and specific pieces of personal information collected;
- Right to Delete: Request deletion of your personal information;

- Right to Opt-Out: Opt-out of the sale or sharing of personal information (we do not sell personal information);
- Right to Correct: Request correction of inaccurate information;
- Right to Limit Sensitive Data: Limit use of sensitive personal information (if applicable);
- Non-Discrimination: You will not be discriminated against for exercising your rights;

#### **14. CANADIAN PRIVACY RIGHTS (PIPEDA)**

As a Canadian company, we comply with the Personal Information Protection and Electronic Documents Act (PIPEDA). You have the right to:

- Know why we collect your information and how we use it;
- Access your personal information;
- Challenge the accuracy and completeness of your information;
- File a complaint with the Privacy Commissioner of Canada if you believe your privacy rights have been violated;

#### **15. CHANGES TO THIS PRIVACY POLICY**

We may update this Privacy Policy from time to time. We will notify you of material changes by email or through the Service. Your continued use of the Service after changes become effective constitutes acceptance of the updated Privacy Policy.

#### **16. CONTACT INFORMATION**

For questions, concerns, or requests regarding this Privacy Policy or your personal information, please contact:

ScriptKai

Privacy Officer: Kaiden Creagh

Email: [support@scriptkai.com](mailto:support@scriptkai.com)

If you are not satisfied with our response, you may file a complaint with:

Office of the Privacy Commissioner of Canada

Website: [www.priv.gc.ca](http://www.priv.gc.ca)